

Abdelrahman Mohamed Rashad

Riyadh, Saudi Arabia | Willing to relocate | Available Saudi
Driving license

+966550446965 | abdelrhmanrashad2020@outlook.com

in <https://www.linkedin.com/in/abdelrahmanmohamed->
Chief-Accountant

Professional Summary

Results-driven Chief Accountant with over 11 years of comprehensive experience in financial management, tax compliance, cost control, and ERP systems across multiple industries including contracting, retail, and F&B. Proven ability to lead accounting teams, ensure regulatory compliance, and optimize internal processes. Holds active SOCPA membership with strong knowledge of IFRS Standards and VAT Specialist certifications. Committed to delivering accurate financial insights to support strategic decision-making.

Core Competencies

Financial Reporting & IFRS

Zakat & VAT Compliance (ZATCA)

Project Accounting – Construction

Cash Flow Management

Cost Control

ERP Systems & Financial Automation Oracle Financials | Odoo | QuickBooks | Xero | Qoyod | Daftra

Accounts Payable & Receivable Management

Team Leadership & Financial Supervision (supervised accounting team of 2 staff)

Professional Experience

- Al-Halawiyat Trading Company | Riyadh, Saudi Arabia November 2022 - Present
Chief Accountant
 - Zakat and Tax Compliance:** Coordinated directly with ZATCA audit committees, preparing zakat returns, VAT filings, and customs import documentation to ensure full compliance.
 - Financial Reporting:** Prepared periodic financial statements and VAT returns, ensuring accurate tax positioning and timely submissions.
 - Audit Preparation:** Managed internal documentation and facilitated audit readiness by aligning financial data with tax and regulatory expectations.
 - ERP System Oversight:** Supervised accounting entries and financial operations within the ERP system to maintain data accuracy and consistency.
 - Cash Flow Monitoring:** Developed reports for cash inflows and outflows to support strategic financial planning and treasury decisions.
 - Managed monthly financial closing** including accruals, provisions, reconciliation and financial statements preparation.

Abdelrahman Mohamed Rashad

Key Achievements

- Successfully recovered SAR 238,000 from ZATCA through VAT reconciliation and documentation review.
- Reduced the accounts receivable Collection Period by 20% through improved monitoring and follow-up procedures
- Reduced operational expenses by 15% through improved cost control measures and expense monitoring
- Improved cash flow visibility by implementing monthly cash flow forecasting

- Hosoon Al-Tanmia for Trading & Contracting | Saudi Arabia
Construction Accountant

September 2019 - October 2022

- Progress Billing Reconciliation: Verified project progress certificates against contractual terms and site quantities, ensuring accurate client billing and internal records.
- Cost Allocation and Entry Recording: Posted general journal entries including deductions, recording project-related revenues and expenditures in the accounting system.
- Direct and Indirect Cost Analysis: Tracked direct costs (materials, labor, equipment) and allocated indirect costs to projects to support cost control and profitability assessments.
- Vendor and Subcontractor Payments: Ensured proper documentation and authorization of payment cycles, improving cash control and supplier relationships.
- Tax Reporting: Prepared and submitted VAT returns and maintained compliance with local tax authority requirements.

- French Group for Engineering Consultancy | Maadi, Egypt
Senior Accountant

July 2018 - August 2019

- Project Billing Review: Validated work completion percentages and quantities for project invoices, aligning them with contractual obligations.
- Treasury and Banking Operations: Oversaw cash management and daily bank transactions to maintain liquidity and support operations.
- Financial Reporting and Analysis: Prepared journal entries, financial statements, and periodic reports on client accounts and outstanding balances.
- Petty Cash and Cost Center Tracking: Reconciled advances, categorized expenses per department, and ensured financial accountability for petty cash usage.

Abdelrahman Mohamed Rashad

- Biotrade for Veterinary Imports & Exports | Zagazig, Egypt
General Accountant

April 2015 - June 2018

- Banking and Treasury Management: Managed daily bank reconciliations, monitored loans and credit facilities, and recorded related interest and amortization.
- Receivables and Sales Tracking: Monitored receivables, validated sales documentation, and generated comparative customer sales reports for analysis.
- Accounts Payable and Procurement Monitoring: Processed vendor invoices, tracked orders and deliveries, and reconciled supplier accounts monthly.
- Payroll and Fixed Assets: Prepared monthly payroll sheets, calculated asset depreciation, and ensured proper recording in the general ledger.
- VAT and Financial Closing: Filed VAT returns and participated in annual financial closing processes including trial balance preparation.
- Cash Flow Forecasting: Developed cash flow projections based on receivables, payables, and upcoming obligations to support strategic planning.

Education

Zagazig University
Bachelor of Commerce

May 2013

Certifications And Training

- DIP IFR Certificate – ACCA (June 2026)
- VAT Specialist Certificate – SOCPA (2025)
- Financial Statements Preparation Course – Udemy
- VAT Specialist Certificate – Technical and Vocational Training Corporation (April 2025)
- Power BI Fundamentals
- Advanced Excel Skills – Edraak (February 2025)
- Zakat Accounting Diploma for Companies – Dr. Bassem eliwa (February 2025)
- Finance Fundamentals – Corporate Finance Institute (CFI)
- Oracle Financials
- Human Resources Management
- Saudi Labor Law Training

Membership

- Registered Member, Saudi Organization for Chartered and Professional Accountants (SOCPA) – Active

Languages

- Arabic: Native
- English: Very Good